

## Sample

# Mark-to-Market Agreement with PAE's Determination of Ineligible Lite; Market Rent Determination Form 10.3(b)

From: OMHAR Regional Office

To: PAE

Transmission: Overnight Hard Copy

\_\_\_\_\_  
(date)

Project Name: \_\_\_\_\_

FHA Number: \_\_\_\_\_

Section 8 HAP Contract Number: \_\_\_\_\_

REMS ID Number: \_\_\_\_\_

Dear PAE:

Tentative Market Rents

1BR \$ \_\_\_\_\_

2BR \$ \_\_\_\_\_

3BR \$ \_\_\_\_\_

4BR \$ \_\_\_\_\_

[Insert other unit sizes if necessary]

We agree with your determination that the property is not eligible as a Lite. Please follow the procedures in Section 10-6.E of the OPG. Notify the owner using Form 10.6(a) and provide a copy to the HUD Project Manager in the Multifamily Hub or Program Center, Section 8 Contract Administrator, and the OMHAR Regional Office.

We have approved the market rents determined above for use in your discussion with the owner. If these rents differ from those submitted, the explanation for any changes is included in our attached review.

If you have any questions about this transaction, please do not hesitate to contact the Relationship Manager, [insert name] at [insert phone].

Sincerely,

OMHAR Regional Office Director

cc: HUD Project Manager

Section 8 Contract Administrator